



Job Title: COMMUNITY ORGANIZER

Department: One Central Providence

Reports to: Associate Director of Advocacy and Organizing

Effective Date: 1/9/2025

POSITION SUMMARY

Central Providence Opportunities: A Health Equity Zone (CPO-HEZ) seeks a Community Organizer to support the implementation of the [Central Providence Roadmap](#), a 10-year vision for collective community impact. By serving as the backbone of Central Providence Opportunities: A Health Equity Zone (CPO-HEZ), One Neighborhood Builders brings to bear its community development, convening, resource development, and financial management capacities.

The Central Providence Roadmap is the first comprehensive, community-built collective impact plan focused on the nine neighborhoods in 02908 and 02909 ZIP codes. The Roadmap was developed with input from more than 60 community organizations, civic leaders, and residents of Central Providence. The Central Providence Roadmap is about collectively imagining – and working together to realize – a future with greater health and economic equity. It recognizes and aims to build upon the assets and potential in Central Providence: dedicated community members, innovative programs and services, and a shared commitment of organizations and residents to work together toward shared goals.

The One Central Providence team leads the vision for and implementation of the Central Providence Roadmap. The Community Organizer will report to the Associate Director of Advocacy & Organizing.

Specifically, the Community Organizer will:

- Organize and mobilize community members as advocates for themselves and their neighbors;
- Support the development of advocacy agendas and organizing strategies in line with the Central Providence Roadmap;
- And build active, collaborative partnerships with local organizations.

SUPERVISORY RESPONSIBILITIES

No staff supervision required.



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KEY RESPONSIBILITIES

1. Organize and mobilize community members as advocates for themselves and their neighbors.
 - a. Help manage, set agendas for, and facilitate the Resident Advisory Council (RAC) as the core decision-making body of CPO-HEZ
 - b. Recruit, interview and onboard additional new RAC members
 - c. Maintain strong relationships with RAC members through consistent communication between meetings
 - d. Work with AD of Advocacy & Organizing to set up training/learning opportunities for RAC members to build skills and knowledge, according to their expressed needs and interests
 - e. Mobilize RAC members around advocacy agendas in line with Roadmap
 - f. Facilitate RAC member and Central Providence resident engagement in Central Providence Collaborative and Working Group meetings
2. Support the development of advocacy agendas and organizing strategies in line with the Central Providence Roadmap
 - a. Create communication materials that advance advocacy agendas/organizing strategies, including digital and social media campaigns
 - b. Represent CPO-HEZ at community meetings (i.e. neighborhood association meetings, elected official meetings, and variety of community town halls)
 - c. Strategize with AD of Advocacy & Organizing about on-the-ground organizing opportunities that support CPO-HEZ advocacy agenda
 - d. Facilitate input and engagement of RAC members and Central Providence residents in public engagement processes
3. Build active partnerships with local collaborating organizations
 - a. Help to facilitate CPO-HEZ Working Group meetings
 - b. Build and coordinate relationships with community organizers and equivalents at partner organizations
 - c. Help to develop and implement strategies to keep CPO-HEZ partners engaged and informed of Roadmap progress.

EDUCATION AND EXPERIENCE

This position does not have any formal education requirements; a successful community organizer will benefit from lived experience as much as learned experience. However, a few skills and values are required for this role:

- Excellent verbal and written communication



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- Fluency in at least two of the languages spoken in Central Providence required (ideally including Spanish)
- Able to build and maintain partnerships with neighbors and staff members of collaborating organizations
- Skilled project manager and capable self-starter
- Adept facilitator, especially of groups that include people of many backgrounds and ranges of experience
- Understanding of the challenges facing and opportunities within Central Providence
- Understanding of and experience with strategies for mobilizing community members
- Understanding of the policy issues relevant to the Roadmap, or willingness and capacity to learn, and ability to translate those policy issues and advocacy agendas into actionable organizing strategies and clear messaging for residents
- Keen understanding of the landscape of nonprofit and grassroots organizations in Central Providence
- Commitment to racial, health, and economic equity

PHYSICAL REQUIREMENTS

None

COMPENSATION & BENEFITS

ONE|NB offers a robust benefits package (including health, dental, and vision insurance), a retirement plan with matching contribution, a generous allotment of paid holiday and personal/vacation time, and an inspiring & innovative organizational culture. The hourly rate range for this position is \$27.64-\$30.95 per hour and will be commensurate with experience. The Community Organizer will be required to work a full-time schedule of 40 hours per week, including an average of once weekly evening meetings and additional nights or weekends as needed.

This role offers flexibility to work remotely an estimated two days per week or equivalent. Candidates are not required to provide proof of COVID-19 vaccination, though vaccination is strongly recommended.

APPLICATION INSTRUCTIONS

ONE|NB works to dismantle all forms of discrimination. We fight the systems that oppress people from a vast range of identities and experiences. Cultivating a team that embodies



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the diverse experiences of Central Providence communities is essential to these aspirations. We strongly and sincerely encourage applications from people of color; immigrant, bilingual, and bicultural individuals; people with disabilities; members of LGBTQQ+ and gender non-conforming communities; and people with other diverse backgrounds and lived experiences.

To apply please forward a resume and cover letter to Belinda L. Philippe via email at philippe@onenb.org.